

Telephone: 023 9247 4174  
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Website: [www.havant.gov.uk](http://www.havant.gov.uk)

## COUNCIL AGENDA

**Membership:** Councillor Patrick (Mayor)

Councillors Raines (Deputy Mayor), Bains, Bowdell, Bowerman, Crellin, Denton, Fairhurst, Guest, Diamond, Hughes, Inkster, Jenner, Keast, Kennett, Linger, Lloyd, Milne, Moutray, Munday, Patel, Payter, Pike, Rennie, Redsull, Richardson, Robinson, Satchwell, Scannell, Sceal, Mrs Shimbart, Stone, Tindall, Thain-Smith, Turner, Wade, Weeks and Wilson

**Meeting:** Council

**Date:** Wednesday 21 September 2022

**Time:** 5.00 pm

**Venue:** Hurstwood Room, Public Service Plaza, Civic Centre Road,  
Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Kim Sawyer  
Chief Executive

13 September 2022

Contact Officer: Jenni Harding 02392 446234  
Email: [jenni.harding@havant.gov.uk](mailto:jenni.harding@havant.gov.uk)

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### PART 1 (Items open for public attendance)

#### 1 Apologies for Absence

To receive any apologies for absence.

#### 2 Declarations of Interests

To receive any declarations of interests from Members.

**3 Confirmation of Previous Minutes 1 - 4**

To confirm the minutes of the last meeting of the Council held on 22 June 2022 as a true record.

**4 Public Speaking under Standing Orders 27.5 & 28**

To deal with any public questions or any request from the public to address Council submitted in accordance with the requirements of Standing Orders 27.5 or 28, which is to deal with public questions or address notified no later than 12 noon three working days before the meeting.

**5 Cabinet/Board/Committee Recommendations 5 - 134**

To consider any recommendations to Council from the Cabinet and any of the Boards or Committees.

**1) Cabinet – 13 July 2022**

- (a) Business Rates Freeport Discretionary Rebate Scheme**  
RECOMMENDED the introduction of the Freeport Discretionary Rate Relief Scheme.

**2) Planning Policy Committee – 06 September 2022**

- (a) “The Building a Better Future Plan – consultation on Havant Borough’s new local plan”**  
RECOMMENDED that Council:

- a. Approve the consultation on the Building a Better Future Plan (consultation document at appendix A).
- b. Approve the approach to consultation in line with the Consultation and Communication Plan (Appendix B)
- c. Approve the Local Development Scheme (Appendix C) for publication and delegate authority to the Planning Policy Manager to keep this document updated as the plan progresses
- d. Approve the Statement of Community Involvement (Appendix D) for publication
- e. Endorse the setting up of a community representatives forum
- f. Delegate authority to the Planning Policy Manager<sup>1</sup> in consultation with the Cabinet Lead for Local Plan,

Environment and Water Quality<sup>1</sup> to make any necessary amendments which arise to the consultation document (Appendix A) prior to the public consultation period.

### **3) Cabinet – 07 September 2022**

#### **(a) 2022/23 HBC Revenue Budget Re-base (including Quarter 1 Performance Reporting)**

RECOMMENDED to Full Council:

- a. the proposed revenue budget rebase for 2022-23
- b. Delegates to s151 the authority to make the necessary budget virements in order to rebase the 2022-23 revenue budget as set out in the report

### **4) Cabinet – 21 September 2022**

#### **(a) Delegation Agreement for Environmental Services**

#### **(b) Refreshed Corporate Strategy**

#### **(c) Business Rates – Discretionary Rate Relief Review**

<b>6</b>	<b>Leader's Report</b>	<b>135 - 136</b>
<b>7</b>	<b>Cabinet Lead Reports</b>	<b>137 - 160</b>
<b>8</b>	<b>Cabinet Leads and Chairmen's Question Time</b>	
	(i) the Leader and Cabinet Leads to answer questions on matters within their respective reports.	
	(ii) Chairmen to answer questions on minutes since the last Council meeting	
<b>9</b>	<b>Questions Under Standing Order 27.4.1</b>	
	To receive questions from Councillors in accordance with the requirements of Standing Order 27.4.1, which is to be submitted by 12 noon three working days before the meeting.	
<b>10</b>	<b>Urgent Questions Under Standing Order 27.4.2</b>	
	To receive urgent questions from Councillors submitted in	

accordance with the requirements of Standing Order 27.4.2, received no less than two hours prior to the start of the meeting.

## **11 Notice of Motions under Standing Order 14.1**

To consider the following motion submitted in line with standing order 14.1 by Councillor Rennie and seconded by Councillor Munday.

This Council expresses its sorrow at the passing of Her Majesty Queen Elizabeth II and pays tribute to her long service to the United Kingdom and the Commonwealth. On behalf of the residents of the Borough of Havant we also extend our heartfelt sympathies to His Majesty King Charles III, the Prince of Wales and other members of the Royal Family.

The Council also resolves to pledge our allegiance to His Majesty King Charles III.

## **12 Special Urgency Decisions**

To note the following special urgency decision made:

[NORSE SOUTH EAST DRIVERS AND LOADERS REMUNERATION](#)

## **13 Acceptance of Minutes**

The Council to receive the minutes of Committees:

[Planning Committee on Thursday, 9th June, 2022](#)

[Planning Committee on Thursday, 30th June, 2022](#)

[Cabinet on Wednesday, 13th July, 2022](#)

[Human Resources Committee on Wednesday, 20th July, 2022](#)

[Audit and Finance Committee on Thursday, 28th July, 2022](#)

[Planning Committee on Thursday, 11th August, 2022](#)

[Overview and Scrutiny Committee on Wednesday, 24th August, 2022](#)

## **14 Appointments**

**To Follow**

## **PART 2 (Confidential items - closed to the public)**

## **15 Exclusion of the Press and Public**

The Council is asked to consider whether to pass a resolution excluding the public from the meeting during consideration of the following items as:

- (a) It is likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information as specified in Part 1 of Schedule 12A (as amended) to the Local Government Act 1972; and
- (b) In all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Item 5  
Paragraph 3

## GENERAL INFORMATION

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231**

### Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: [www.havant.gov.uk](http://www.havant.gov.uk)

### Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. We also endeavour to broadcast the meeting and make the recording available on the Council website for up to 6 months.

An address made by a member of the public may only be presented if a summary of the text has been received by the Democratic Services Team Leader no later than 12 noon three working days before the meeting. The speech shall reflect the summary provided.

The Monitoring Officer may rule out of order any address that:

- a is vexatious, derogatory, defamatory, frivolous or offensive;
- b concerns a Council employment or staffing matter or sensitive personal information about a Councillor;
- c is unrelated to functions of the Committee; or
- d has been previously considered in the last 6 months.

Questions from members of the public will only be permitted where they have been received by the Democratic Services Team Leader no later than 12 noon three working days before the meeting.

An answer to a question submitted by a member of the public may take the form of:

- 1 a direct oral answer;
- 2 where the desired information is contained in a publication of the Council or other published work, a reference to that publication; or
- 3 where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

### Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

### Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

**PLEASE EVACUATE THE BUILDING IMMEDIATELY.**

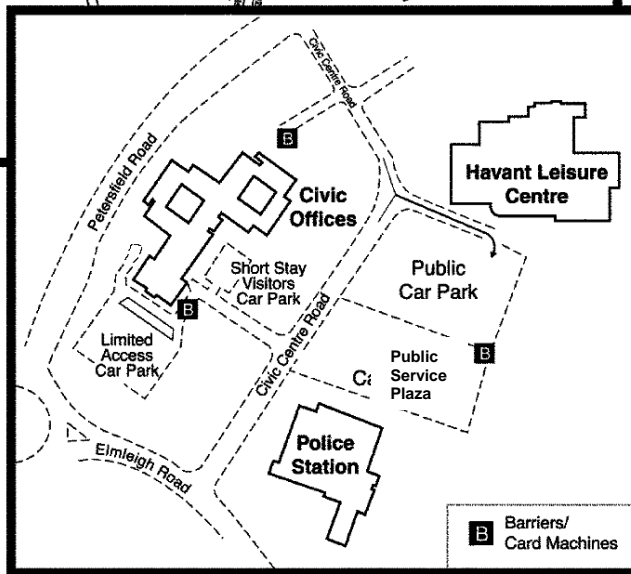
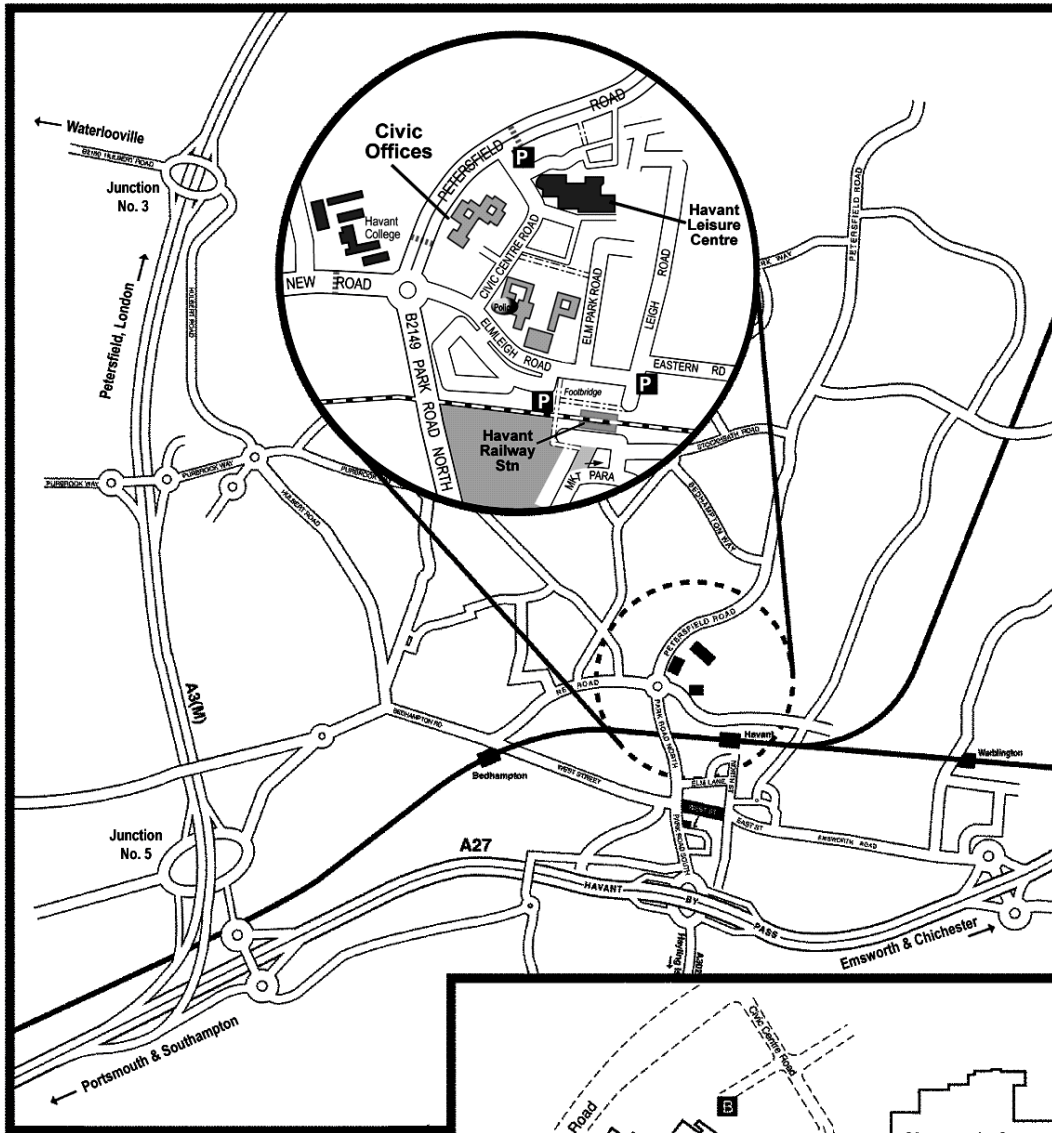
DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

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The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

**Parking**

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.



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# Havant

## BOROUGH COUNCIL

### PROTOCOL AT COUNCIL MEETING – AT A GLANCE

#### Sit or Stand?

Stand to address the Council/Mayor at all times

#### Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

#### Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
  - 48 hours written notice is given; or
  - 2 hours written notice in relation to urgent matters

#### Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

